Business use of Vehic	cle: Tax Year	Adv	isor Tax Services
Name	Sign	ature	Date
standard mileage (53.5 keep track of and report the vehicle is owned and logbook or record of bedeductible. If you use able to deduct vehicle For a more detailed expenses.	ort total miles driven (for nd used 100% by a busine business use. Be aware the an office in your home as expenses incurred in driven and the property of the	nses. Regardless of tall purposes) and buses, IRS requires that commuting expensively your principle placing from your home rmine commuting an	the method used, you must usiness miles driven. Unless t you have a written ses or mileage are not e of business, you may be to other work locations.
/ L	provide the following infor od, you only need to provi	•	If you wish to use the
	Vehicle #1	Vehicle #2	Vehicle #3
Vehicle Description			
Date first used			
Total miles driven			
Business miles driven			
Loan interest (if any)			
Parking fees (if any)			
Tolls (if any)			
Actual expenses:			
Lease cost (if any)			
Gas/Oil			
Repairs/Maintenance			
Insurance			
Registration/Title			
Other			
If you acquired a new vo	ehicle this year, provide a	copy of the purchas	e or lease receipt and:
Model & Year	Purchase date _	Price	Trade-in value